

Trinity Lutheran Church
Annual Meeting
 January 24, 2021

1

**Welcome to the
 Virtual Annual
 Congregational Meeting**

2

Review Agenda

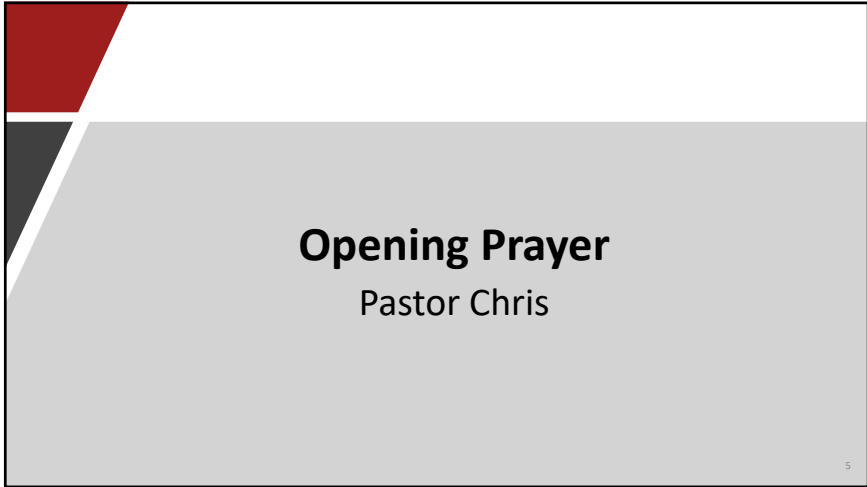
1. Call to Order	9. Constitution and Bylaws Changes Review and Approval (VOTE)
2. Welcome and Introduction to Virtual Congregational Meeting	10. Nominating Committee Recommendations Review and Approval (VOTE)
3. Opening Prayer	11. Appreciation and Thanks
4. Review Agenda	12. New business or Comments from Congregation
5. Approval of 2020 Annual Meeting Minutes (VOTE)	13. Concluding Remarks from VP/President Elect
6. President's Comments	14. Installation of Elected Leadership
7. Pastor's Report	15. Closing Prayer
8. Financial Report:	16. Adjourn
<ul style="list-style-type: none"> • 2020 Financial Performance • 2021 Budget Proposal (VOTE) • Endowment Committee Report • Capital Campaign Update 	

3

Virtual Meeting Tips

- First ever Virtual Annual Congregational Meeting
- Agendas and PowerPoint Presentation previously distributed
- Voting members should use separate devices to login and vote
- We will use online voting tool
- Meeting will be recorded and saved

4



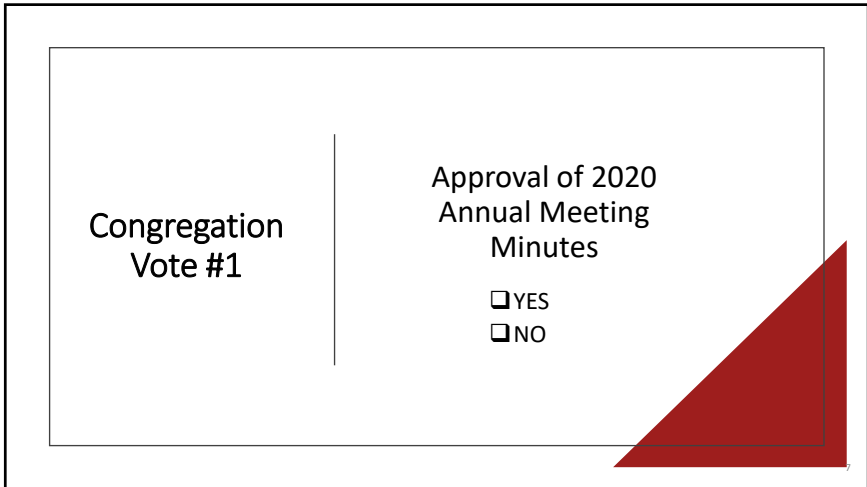
Opening Prayer
Pastor Chris

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Approval of 2020 Annual Meeting Minutes

6



Congregation
Vote #1

Approval of 2020
Annual Meeting
Minutes

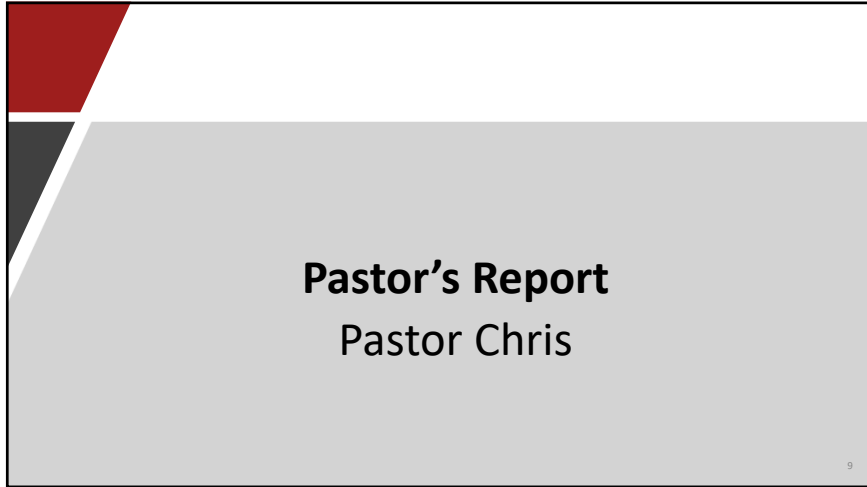
YES
 NO

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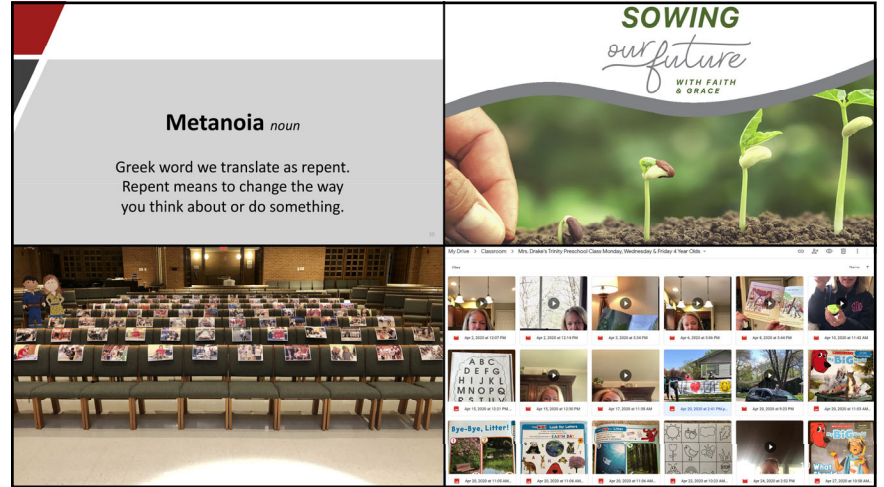


President's Comments
Mike Sharitz

8



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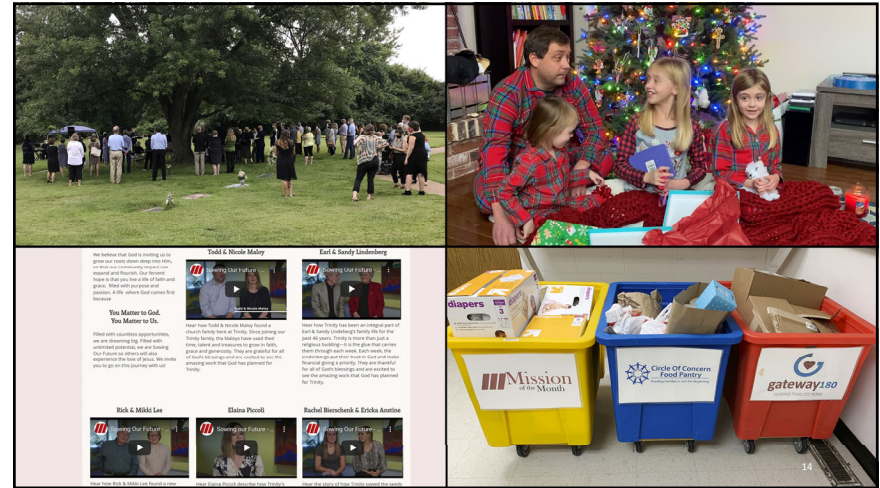
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14



15

2020 Trinity Mission Highlights

- Bibles for Trinity Preschoolers
- Teacher Appreciation gifts for Preschool Teachers
- Brown Bag Lunches & Saturday Night Dinners for Gateway180
- Meals Do Matter - Prepared and Shared Meals
- TOWS Served Breakfast at NLEC
- Mission of the Month Collections
- God's Work Our Hands Service Sunday
- Bread Doughnation
- Christmas Cards for LSS
- Season of Sharing Gift Cards for LFCS
- Cards for LuMin St. Louis
- Yams for Parkway Food Pantry

16

2020 Trinity Mission Financial Support

- ELCA World Hunger
- Lutheran Disaster Response
- Gateway180
- Lantern Hill
- TOWS
- All Among Us
- Lutheran Family & Children's Services
- Feed My Starving Children
- Russian and Papua New Guinea Companion Synods
- LuMin St. Louis

17

Financial Review

- 2020 Financial Performance
- 2021 Budget Proposal
- Capital Campaign Update
- Endowment Committee Report

18

Compare 2020 Actuals to Budget

	2020 Budget	2020 Actuals	Variance
Total Receipts	1,090,950	1,113,837	22,887
Member Giving	638,500	645,532	7,032
Fund Raisers and Loose Basket	20,000	6,200	(13,800)
Total Preschool	384,000	290,062	(93,939)
Rental and Other Income	48,450	17,553	(30,897)
PPP Funding	-	154,490	154,490
Total Receipts	1,090,950	1,113,837	22,887
Total Expense	1,045,936	931,137	114,799
Total Community Outreach (1)	1,200	-	1,200
Total Administration (2)	259,626	258,713	914
Total Adult Spiritual Growth (3)	135,504	132,041	3,464
Total Children's Spiritual Growth (4)	45,827	40,324	5,503
Total Facility (5)	148,700	112,317	36,383
Total Mission - ALL (6)	64,000	56,394	7,606
Total Preschool (7)	277,721	244,213	33,507
Total Music Accounts (8)	63,000	57,319	5,681
Total Worship/Accounts (9)	4,450	3,982	468
Total Youth Spiritual Growth (10)	19,173	14,521	4,651
Total Interest Expense (11)	25,935	24,158	1,776
Total Fund Raising Events Expense	1,000	-	1,000
Total Miscellaneous Other	-	(12,845)	12,845
Total Expenses	1,045,936	931,137	(114,799)
Net Operating Income	45,014	182,700	137,685
Transfer to PPP Capital Reserve	-	90,000	(90,000)
Transfer to Council Discretionary	-	47,208	(47,208)
Net Income After Distributions	45,014	45,492	477
Total Debt Service	43,716	45,492	(1,776)
Net income after debt	1,299	-	(1,299)

19

2020 Actual vs. 2020 Budget Notes

2020 Actual vs. 2020 Budget Notes

Description	Budget	Actual	Variance	Comments
Total Receipts	1,090,950	1,113,837	22,887	
Member Giving Total	638,500	645,532	7,032	Incredible in the face of Covid
December	68,005	112,960	44,955	Wow!
<small>Note: First time in 4 years the Member Giving went up from previous year! (See below)</small>				
Fund Raisers/ Loose Basket	20,000	6,200	(13,800)	Covid impacts- garage sale, misc
Preschool	384,000	290,062	(93,939)	Covid impacts- Tuition
				Classes cut to half size, virtual classes
Rental and Miscellaneous Income	48,450	17,553	(30,897)	Covid impacts- Rentals (25,000), other
Cares Act PPP Funding	-	154,490	154,490	Submitted April 4, funded April 16 December 23- Loan Forgiveness!
<small>Notes: Special Recognition to Morris for initiating the PPP process and the Exec team for authorizing timely submittal</small>				
Actual Giving History				
	2020: \$645,532	2019: \$618,476	2018: \$630,600	
		2017: \$865,376	2016: \$707,002	
Total Expense	1,045,936	931,137	114,799	Expense Savings
Total Facility (5)	148,700	112,317	36,383	Savings-HVAC repairs, Utilities
Total Preschool (7)	277,721	244,213	33,507	Less salary and expense costs
Various Ministries, Misc.	619,515	574,007	44,900	2021 Covid Projected impacts

20

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21

21

Major Changes to Balance Sheet

Major Changes to Balance Sheet	2020	2019	Variance	Comment
Total Capital Campaign 2020	345,622	4,913	340,709	Pledges Received
Total Dedicated Capital Reserves	207,445	16,969	190,476	PPP, Insurance
* PPP Surplus to Dedicated	90,000			
* Roof Insurance Claim Proceeds	102,832			
Endowment Fund	376,663	326,668	49,995	Donations, Market
Council Discretionary	119,676	71,112	48,564	2020 Surplus
Mortgage Loan	665,394	710,886	(45,492)	Debt Payments

22

22

2021
Proposed
Summary
Budget

	2021	2020	Variance
Total Receipts	1,032,450	1,090,950	(58,500)
Member Giving	615,000	638,500	(23,500)
Fund Raisers and Loose Basket	10,000	20,000	(10,000)
Total Preschool	294,000	384,000	(90,000)
Rental and Other Income	23,450	48,450	(25,000)
PPP Rollover to 2021	90,000		90,000
Total Receipts	1,032,450	1,090,950	(58,500)
Total Expense	985,431	1,045,936	60,504
Total Community Outreach (1)	400	1,200	800
Total Administration (2)	254,140	259,626	5,486
Total Adult Spiritual Growth (3)	137,612	135,504	(2,108)
Total Children's Spiritual Growth (4)	37,737	45,627	7,890
Total Facility (5)	142,260	148,700	6,440
Total Mission - ALL (6)	64,000	64,000	-
Total Preschool (7)	243,334	277,721	34,386
Total Music Accounts (8)	59,148	63,000	3,852
Total Worship/Accounts (9)	4,450	4,450	-
Total Youth Spiritual Growth (10)	17,173	19,173	2,000
Total Interest Expense (11)	24,177	25,935	1,758
Total Fund Raising Events Expense	1,000	1,000	-
Total Expenses	985,431	1,045,936	60,504
Net Operating Income	47,019	45,014	2,004
Total Debt Service	45,474	43,716	(1,758)
Net Income after debt	1,545	1,298	246

23

23

Congregation
Vote #2

Approval of Proposed
2021 Annual Budget

YES
 NO

24

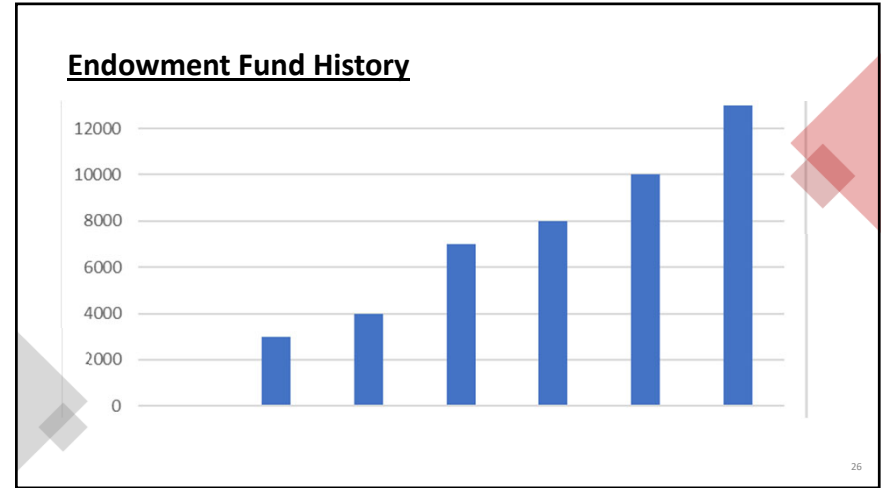
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Endowment Committee Report

Endowment Fund Activity 2020

Fund Balance as of 12/31/2019	\$ 322,542
2020 Mission Support	(\$ 10,000)
2020 Donations	\$ 40,430
2020 Fund Earnings	\$ 23,691
Fund Balance as of 12/31/2020	\$ 376,663

25



26

Capital Campaign Update

- Campaign Goals:
 - 100% participation of Trinity members to help us all serve our Mission
 - 100% of Trinity members aware of the campaign & given opportunity to give
 - \$1.5 million in contributions over 2 years
- Initial meetings with “Early Committers” began in February 2020
- Campaign changed in March 2020 due to COVID
- Continued with communication and updates to Congregation
- Commitments/contributions received from [45] families to date
- Total amount committed to date ~ [\$1.1 million]
- Total amount received to date ~ [\$375,000]

27

Next Steps

- Continue to request commitments via mail, email
- Still hoping for greater participation
- Requesting 2021 commitments be received first quarter, if possible so we can begin “Sowing Our Future” sooner!
- Need to achieve threshold of \$750,000 before any gifts can be utilized
- Postpone “Celebration Sunday” until Spring, in-person gatherings can resume and, hopefully, the giving threshold is achieved
- Capital Campaign Committee to reorganize in 2021
- Develop plans to prioritize Trinity needs, determine the process and timing to invest and utilize these amazing gifts responsibly
- All spending decisions will require Council & Congregation approval

28



Capital Campaign

“Jesus calls us to be sowers in this world-to go out into the world and cultivate gardens of hope and love, in rich and loamy soils, and in desperate places in our community-just like Trinity has been doing for 120 years.” (Trinity Capital Campaign)

“We need to take time to sow new seeds, so that Trinity members have something to harvest.” (Dave Luethy)

Ask God how he might be calling you to help Sow Our Future and help Trinity “To be the hands and feet of Jesus Christ in our community and the world.”

29

Constitution and Bylaws Changes Review and Approval

30

Purpose of Updating Constitution and Bylaws

- Define key committees’ membership, terms and basic responsibilities in Committee Chapter including: Mission, Endowment, Nominating and Finance Committees
- Re-organize Nominating Committee section to simplify
- Add required ELCA changes
- Clarify section on financial and business responsibilities with addition of Finance Committee in 2021
- Correct any identified typos

31

Review and Approval Process 2020

1. **March-June:** Review and initial drafts of changes by Executive Committee
2. **June:** Council review, discussion and approval of general concept and “Review and Approval Process”
3. **July-August:** Key Committee chairs and committees (Finance, Mission, Nominating and Endowment) and Trinity leaders review and make recommendations (More than 35 Trinity leaders involved!)
4. **September:** Council reviews and approves recommendations or sends back to Committee chairs for further discussion and recommendations
5. **October:** Send to ELCA Synod for review and approval (required) and make recommended updates
6. **November:** Council to finalize and approve “final version”
7. **December:** Distribute to Congregation (12/9/20) at least 30 days before annual Congregation Meeting per bylaws for review and comments; return to ELCA for their final approval
8. **January:** Adult Forum (1/10/21) presented information with comment opportunity
9. **January:** Final review and approval by Congregation at Congregational Meeting.

32

Overview of Key Changes

- ELCA required changes from ELCA 2019 Model Constitution for Congregations
- Chapter 10 Congregational Meeting
- Chapter 11 Officers
- Chapter 13 Congregational Committees
- Chapter 20 Parish Authorization (not needed and eliminated)

33

Congregation Vote #3

Approval of Proposed 2021 Constitution, Bylaws and Continuing Resolutions of Trinity Lutheran Church

YES
 NO

34

Nominating Committee Recommendations and Approvals

35

Slate 1- Council Officers and At-Large Council Members

President	Kevin Johnson will serve a one-year term.
VP/President Elect	<u>Jennifer Larsen</u> has agreed to stand for election.
Secretary	<u>Lori Roseman</u> has agreed to stand for election.
Treasurer	<u>Paul Ogier</u> has agreed to stand for election of a 1 st two-year term.

At-large Council Members:

Lindsey Dunn	will serve the second year of a 1 st two-year term.
<u>Kathie Haferkamp</u>	has agreed to stand for election of a 2 nd two-year term.
<u>Zack Henderson</u>	has agreed to stand for election of a 2 nd two-year term.
<u>Mike Herrmann</u>	has agreed to stand for election of a 1 st two-year term.
<u>Genie Mueller</u>	has agreed to stand for election of a 2 nd two-year term.
<u>Jim Mueller</u>	has agreed to stand for election of a 1 st two-year term.
<u>Susan Seckel</u>	has agreed to stand for election of a 1 st two-year term.
Elisa Thelen	will serve the second year of a 2 nd two-year term

36

Congregation
Vote #4

Approval of Council Officers:

- Jennifer Larson as VP/President Elect
- Lori Roseman as Secretary
- Paul Ogier as Treasurer

YES
 NO

37

Congregation
Vote #5

Approval of At-Large Council Members:

- Kathie Haferkamp
- Zack Henderson
- Mike Herrmann
- Genie Mueller
- Jim Mueller
- Susan Seckel

YES
 NO

38

Slate 2 - Nominating Committee

Vicki Dohrmann	will serve a two-year term.
Heidi Hope	will serve a one-year-term.
Fred Meyland-Smith	will serve a one-year-term.
Becky Tidswell	will serve a two-year-term.
Jon Trettel	will serve a two-year-term.
<u>Ron Jones</u>	has agreed to stand for election to a three-year-term.

39

Congregation
Vote #6

Approval of Nominating Committee:

- Ron Jones

YES
 NO

40

Slate 3 – Endowment Fund Committee

Eric Flattem

has agreed to stand for election of a three-year term.

Eric Halter

has agreed to stand for election of a three-year term.

Mike Hower

will serve the second year of a three-year term.

Dan Klug

will serve the second year of a three-year term.

Peter Larsen

will serve the third year of a three-year term.

Todd Maloy

will serve the second year of a three-year term.

41

41

Congregation Vote #7

Approval of Endowment Fund Committee:

- Eric Flattem
- Eric Halter

YES

NO

42

42

Slate 4 – Mission Committee

Kathy Gaal

will serve a one-year-term.

Rob Harper

will serve a two-year-term.

Linda Lemke

will serve a one-year-term.

Ashley Parrish

has agreed to stand for election of a three-year term.

Peggy Schaefer

will serve a two-year-term.

Christie Tietjen

will serve a three-year-term

43

43

Congregation Vote #8

Approval of Mission Committee:

- Ashley Parrish

YES

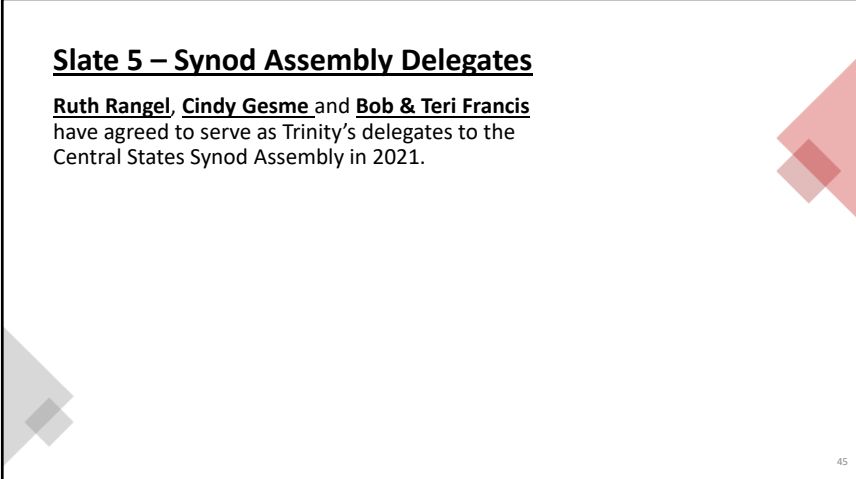
NO

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Slate 5 – Synod Assembly Delegates

Ruth Rangel, Cindy Gesme and Bob & Teri Francis have agreed to serve as Trinity’s delegates to the Central States Synod Assembly in 2021.



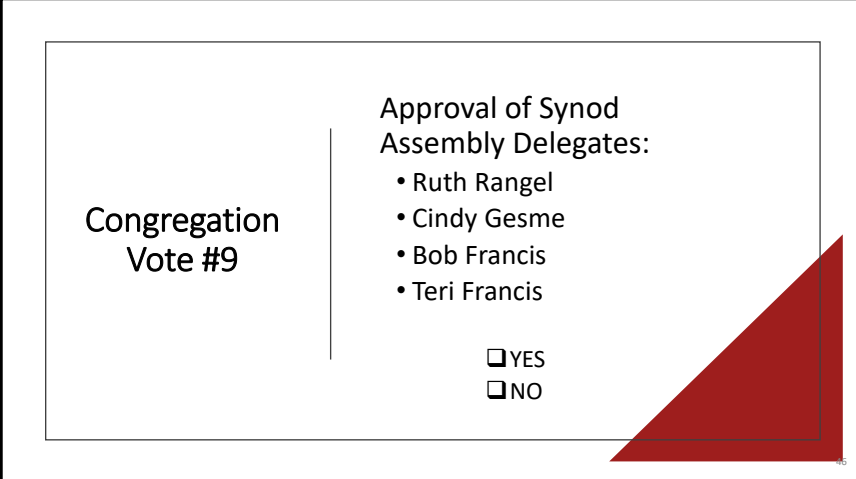
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Congregation Vote #9

Approval of Synod Assembly Delegates:

- Ruth Rangel
- Cindy Gesme
- Bob Francis
- Teri Francis


YES
 NO



46

Appreciation and Thanks!

- Mike Sharitz, Council President
- Steve Paquette, Council Treasurer
- Claudia Pico, At-Large Council Member
- Andrew Sobey, At-Large Council Member
- Bob Lepoire, Endowment Fund Committee
- Paul Ogier, Endowment Fund Committee
- Trinity Member Volunteers
- Trinity Staff



47



Thank You Carol Bentley
Trinity Preschool Director

- Moving to Camas, WA—last day is January 29, 2021.
- Carol has served as Trinity Preschool Director for 17 years.
- The Preschool program has grown from 70 students to over 150 students in 2020.
- In 2020, there were 10 classrooms and 24 staff members.
- Carol oversaw the addition of:
 - Spanish classes
 - HiNRG gymnastics
 - Summer Camps
 - Outdoor Garden



48

New Business and Comments from Congregation

49

49

Concluding Remarks From VP/President Elect Kevin Johnson

50

50

Installation of Elected Parish Officers

51

51

- P The following people have been elected by the congregation of Trinity Lutheran Church to positions of leadership. We give thanks for their willingness to serve. In baptism we are welcomed into the body of Christ and sent to share in the mission of God; we rejoice now that these *sisters and brothers* will lead us in our common life and our mutual mission as a congregation.

52

52

P A reading from 1 Corinthians 12:4-7

There are varieties of gifts, but the same Spirit; and there are varieties of services, but the same Lord; and there are varieties of activities, but it is the same God who activates all of them in everyone. To each is given the manifestation of the Spirit for the common good.

53

53

P You have been elected to positions of leadership and trust in this congregation.

You are to see that the words and deeds of this household of faith bear witness to God, who gathers us into one together with the whole church.

You are to seek to involve all members of this congregation in worship, learning, witness, service, and support, so that the mission of Christ is carried out in this congregation, in the wider church, in this community, and in the whole world.

54

54

P You are to be faithful in your specific area of serving, that the Spirit who empowers you may be glorified.

You are to be examples of faith active in love, fostering peace, harmony, and mutual understanding in this congregation.

On behalf of your sisters and brothers in Christ, I ask you: Will you accept and faithfully carry out the duties of the offices to which you have been elected?

Officers I will, and I ask God to help me.

55

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P People of God, I ask you:
Will you support these, your elected leaders, and will you share in the mutual ministry that Christ has given to all who are baptized?

C We will, and we ask God to help us.

P I now declare you installed as officers / council members of this congregation.

Almighty God bless you, and direct your days and your deeds in peace, that you may be faithful servants of Christ.

C Amen.

56

56



Closing Comments and Prayer
Pastor Chris

57



Adjourn

58